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6 UNITED STATES DISTRICT COURT  
7 CENTRAL DISTRICT OF CALIFORNIA

8 URSULA BYRAM , et al.

9 Plaintiff(s),

10 v.

11 COUNTY OF LOS ANGELES, et al.

12 Defendant(s).

Case No. 2:23-cv-09285-SB-MAR

**MANDATORY SCHEDULING  
CONFERENCE (MSC) ORDER**

**[Updated 04/24/23]**

**Date: January 19, 2024**

**Time: 8:30 a.m.**

**Courtroom: 6C**

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16 **READ THIS ORDER CAREFULLY BECAUSE IT CONTROLS THIS CASE**  
17 **AND DIFFERS IN PART FROM THE LOCAL RULES. FAILURE TO**  
18 **COMPLY MAY RESULT IN SANCTIONS**

19 This case has been assigned to Judge Stanley Blumenfeld, Jr. and is set for a  
20 scheduling conference pursuant to Fed. R. Civ. P. 16(b) on the above date in  
21 Courtroom 6C of the First Street Courthouse, 350 West First Street, Los Angeles,  
22 CA, 90012.

23  
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1     **1.    PRELIMINARY MATTERS**

- 2           **a.    Self-Represented Parties.** Parties appearing pro se must comply with  
3           the Federal Rules of Civil Procedure and the Local Rules. *See* L.R. 1-3,  
4           83-2.2.3. “Counsel,” as used in this order, includes parties appearing pro  
5           se.
- 6           **b.    Notice to be Provided by Counsel.** Plaintiff’s counsel or, if plaintiff is  
7           appearing pro se, defendant’s counsel, shall provide this Order to all  
8           known parties who have not yet appeared or who appear after the date of  
9           this Order.
- 10          **c.    Court’s Website.** This and all other applicable standing orders in this  
11          case are available on Judge Blumenfeld’s webpage  
12          (<https://www.cacd.uscourts.gov/honorable-stanley-blumenfeld-jr>). The  
13          Local Rules are available on the Central District of California website  
14          (<https://www.cacd.uscourts.gov/court-procedures/local-rules>).
- 15          **d.    Pleadings.** If plaintiff has not previously served the operative complaint  
16          on all defendants, plaintiff shall promptly do so and file proof(s) of  
17          service within 3 days thereafter. Each defendant likewise shall promptly  
18          serve and file a responsive pleading and file proof of service within 3  
19          days thereafter (if not previously done). At the scheduling conference,  
20          the Court will set a deadline—usually within approximately 60 days—for  
21          hearing motions to amend the pleadings or add parties (including DOE  
22          defendants).
- 23          **e.    Disclosures and Discovery.** The parties are reminded of their  
24          obligations to (i) confer on a discovery plan at least 21 days before  
25          the scheduling conference and (ii) make initial disclosures within  
26          14 days after the parties’ Rule 26(f) conference. Fed. R. Civ. P.  
27          26(a)(1)(C) & (f). The Court encourages counsel to agree to make  
28          their initial disclosures and commence discovery *before* the scheduling

conference, because the Court will impose strict deadlines to complete discovery in the case management order.

## 2. **MANDATORY SCHEDULING CONFERENCE (MSC)**

- a. **Continuance.** A request to continue the scheduling conference will be granted only for good cause. The parties should plan to file the Joint Rule 26(f) Report on the original due date even if a continuance of the MSC is granted. The Court will not continue the MSC to allow the parties to explore settlement.
- b. **Vacating the Conference.** The Court may vacate the scheduling conference and issue a case management order based on the Joint Rule 26(f) Report. Please complete the Report fully and carefully.
- c. **Participation.** Lead trial counsel must attend the scheduling conference, unless excused by the Court for good cause shown in a declaration attached to the Report. An untimely request generally will not be considered absent a declaration showing an emergency that could not have been foreseen or avoided.
- d. **Remote Appearances.** Remote appearances are not permitted except for good cause shown in a declaration attached to the Report. An untimely request generally will not be considered absent a declaration showing an emergency that could not have been foreseen or avoided.

## 3. **JOINT RULE 26(F) REPORT**

- a. **Due Date.** File the Joint Rule 26(f) Report *no later than 10 days* before the scheduling conference. An order to show cause will issue if the Report is not timely filed.
- b. **Jointly Filed.** Plaintiff shall draft the Report—unless plaintiff is self-represented and not a lawyer or the parties agree otherwise—but it shall be jointly signed and filed (i.e., a single report submitted by all parties).

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1       **c. Format and Contents.** The Court requires strict compliance with its  
 2 requirements for both the format and contents of the Report. Under the  
 3 title in the caption, *list the dates of*: the Original Complaint; Removal (if  
 4 removed); Responsive Pleading; and Trial (Proposed). The Report then  
 5 shall set forth the following information *using numbered section*  
 6 *headings and lettered sub-headings that correspond precisely to those*  
 7 *below*:

- 8       **(1) Subject Matter Jurisdiction.** State the basis of federal  
 9 jurisdiction, including supplemental jurisdiction. For federal  
 10 question jurisdiction, cite the federal law under which the claim  
 11 arises. For diversity jurisdiction, state each party's citizenship  
 12 (including the citizenship of each member of a limited liability  
 13 company and each partner of a partnership) and the amount in  
 14 controversy. State whether the parties agree that federal  
 15 jurisdiction exists and identify the basis for any disagreements.
- 16       **(2) Statement of the Case.** A short synopsis of the main claims,  
 17 counterclaims, affirmative defenses, and procedural history.
- 18       **(3) Damages/Insurance.**
- 19           a. *Damages.* The realistic range of provable damages.
- 20           b. *Insurance.* Whether there is insurance coverage, the extent of  
 21 coverage, and whether there is a reservation of rights.
- 22       **(4) Parties, Evidence, etc.** A list of parties, percipient witnesses, and  
 23 key documents on the main issues in the case. For conflict  
 24 purposes, corporate parties must identify all subsidiaries, parents,  
 25 and affiliates.
- 26       **(5) Discovery.**
- 27           a. *Status of Discovery.* A discussion of the present state of  
 28 discovery, including a summary of completed discovery.

1 b. *Discovery Plan*. A detailed discovery plan, as contemplated by  
2 Fed. R. Civ. P. 26(f). A general statement to the effect that  
3 discovery will be conducted on all claims and defenses will  
4 result in the case being deemed of low-level complexity.

5 (6) **Legal Issues**. A brief description of all key legal issues, including  
6 any significant procedural, substantive, or evidentiary issues.

7 (7) **Motions**.

8 a. *Procedural Motions*. A statement of the likelihood of motions  
9 to add other parties or claims, file amended pleadings, transfer  
10 venue, etc.

11 b. *Dispositive Motions*. A description of the issues or claims that  
12 any party believes may be determined by motion to dismiss  
13 or motion for motion for summary judgment (MSJ). For the  
14 Court's Standing Order governing MSJs, see MSJ Order (scroll  
15 to bottom of Judge Blumenfeld's webpage).

16 c. *Class Certification Motion*. For a putative class action, the  
17 Court shall set a deadline for hearing the class certification  
18 motion. The motion must generally be filed to allow for at  
19 least three weeks between the filing of the reply and the  
20 hearing. The parties must act diligently and begin discovery  
21 immediately, because the motion must be filed no later than  
22 120 days from the date *originally* set for the scheduling  
23 conference, unless the Court orders otherwise. Any request  
24 for additional time beyond the 120 days must be supported by  
25 a detailed "Class Certification Plan"—attached as an exhibit  
26 at the end of the Report—showing all anticipated activity and  
27 the corresponding date for each activity, up to the hearing on  
28 the motion. *The failure to provide the Class Certification*

Plan will result in the denial of additional time.

(8) **Alternative Dispute Resolution (ADR).**

- a. *Prior Discussions.* A description of any prior oral or written settlement discussions (without stating the terms).
- b. *ADR Selection.* The parties shall state their preference for mediation before: the magistrate judge (ADR-1), the court mediation panel (ADR-2), or a private mediator (at the parties' expense) (ADR-3). Failure to state a preference shall be construed as authorizing the Court to select at will. Participation in ADR by all parties, including an officer with full settlement authority for corporate parties, is mandatory.

(9) **Trial.**

- a. *Proposed Trial Date.* The trial date is set within a prescribed period from the *original* due date of the initial responsive pleading.
  - The period depends on the level of factual and legal complexity:
    - Low Level: 4-6 Months (e.g., ADA, Lemon Law, and personal injury cases);
    - Medium Level: 7-12 Months (e.g., civil rights, contract, trademark, copyright, and employment cases); and
    - High Level: 12-18 Months (e.g., complex antitrust, RICO, or securities class actions).
  - The parties must justify the proposed trial date, even if it is a joint request, as the strength of the justification rather than the fact of agreement or case type will dictate the trial setting. The strength of the justification will be determined by the detailed information provided in completing the

sections above along with the explanation in Section 9.

- A case will be deemed to be of low-level complexity

absent detailed justification for the proposed trial date.

b. *Time Estimate.* A realistic estimate of the number of court days required for trial, specifying the number of witnesses each party contemplates calling. If the time estimate exceeds four days, counsel should justify in sufficient detail the basis for the estimate.

c. *Jury or Court Trial.* Specify whether trial will be by jury or by court. The default will be a court trial if the parties fail to specify.

d. *Magistrate Judge.* Whether the parties agree to try the case (either by jury or court trial) before a magistrate judge. *See* 28 U.S.C. § 636 (requiring party consent). The parties may choose any magistrate judge identified on the Central District website and submit the consent form.

e. *Trial Counsel.* The names of the attorneys who will try the case and their respective roles.

**(10) Special Requests/Other Issues.**

If there are no special requests or other issues (such as those noted below), answer “None” for Section 10 of the Report.

a. *Independent Expert or Master.* Whether the Court should consider appointing a master (Fed. R. Civ. P. 53) or an independent expert (if the case involves substantial discovery disputes, complex scientific issues for the bench, etc.).

b. *Manual for Complex Litigation Procedures.* Whether these procedures should be used in whole or part.

c. *Other Issues.* A statement of any other issues affecting case

management—e.g., unusually complex technical issues,  
discovery in foreign jurisdiction(s), protective-order disputes,  
accommodation needs (interpreters, ADA requests, etc.), and  
any proposed ordering of proof (severance, bifurcation, etc.).

- d. **ERISA Cases Involving Benefit Claims.** The parties need only submit a joint status report identifying any special issues that should be considered. The parties should proceed with the preparation of the administrative record and briefing without delay upon service of the complaint. A court trial, ordinarily limited to oral argument on the administrative record, will be scheduled *within six months* from the filing of the original complaint, unless good cause for additional time is shown in the status report. If the Court concludes that the decision would not benefit from oral argument, the matter may be submitted for decision on the papers.

#### 4. **CASE MANAGEMENT ORDER (CMO).**

- a. **Continuances.** The CMO deadlines will *not* be continued absent a *timely* showing of *good cause* presented in a Word document along with a proposed order delivered to Judge Blumenfeld's email (SB\_Chambers@cacd.uscourts.gov). The Court applies the same standard of good cause to all extension requests—whether opposed, unopposed or jointly requested.

- (1) **Good cause.** Good cause requires a specific, detailed, and non-conclusory showing of diligence from the outset of the case, describing: (1) all relevant work previously done (including when each item was completed), (2) all relevant work that remains to be done, (3) why the remaining work could not previously have been done (including efforts made to complete each remaining item), and (4) why the amount of time requested is needed to complete the



1 remaining work. This information *must* be provided in table form  
2 contained in the Attachment to the CMO.

3 (2) **Diligence**. Diligence generally will not be found when a party opts  
4 for strategic staging of discovery (or other tasks) or for in-person  
5 deposition that prevents completion within the existing deadline.  
6 The parties should plan to complete discovery far enough in  
7 advance of the discovery deadline to allow for both the filing of  
8 a discovery motion if necessary and the completion of any  
9 court-ordered discovery. Moreover, a desire to engage in settlement  
10 discussions generally does not constitute good cause to extend  
11 discovery deadlines. The parties are strongly encouraged to agree to  
12 exchange initial disclosures promptly and to actively commence  
13 discovery before the MSC.

14 (3) **Proposed Order**. The parties must complete and submit the CMO  
15 Extension Order Template on Judge Blumenfeld's webpage under  
16 "Orders & Additional Documents" at the bottom of the webpage.  
17 Please follow the highlighted directions at the end of the document.  
18 File the Proposed Order and submit an electronic Word copy to  
19 Judge Blumenfeld's Chambers email. Failure to use and properly  
20 submit the CMO Extension Order Template will result in the  
21 striking or summary denial of the request.

22 (4) **Denied with Prejudice**. Denial of an extension request, including  
23 summary denial, is *with prejudice*. The parties should therefore  
24 present all available information showing that the outstanding  
25 discovery or other litigation tasks cannot be completed within the  
26 existing deadlines despite all reasonable diligence from the outset  
27 of the case. A party is *not* permitted to resubmit a denied extension  
28 request with information that was either previously submitted or

1 previously available.

2 \* \* \*

3 *Failure to comply with the procedural requirements* above—including  
 4 the use and proper submission of the table in the Attachment to the  
 5 CMO and the CMO Extension Order Template—may result in the  
 6 extension request being stricken or summarily denied. An improper  
 7 resubmission of a denied extension request may result in sanctions.

8 **b. Motion Deadlines.** All hearing deadlines reflect *the last day when a*  
 9 *motion may be heard*, and a hearing must be set on *an open hearing*  
 10 *date*. Hearing dates are closed at least four weeks in advance (depending  
 11 on the volume of motions scheduled). The Court may close calendar  
 12 dates in advance of the 28–day motion schedule. Consult Judge  
 13 Blumenfeld’s webpage before scheduling a hearing to determine  
 14 availability. A party that waits until the last day to have a motion heard  
 15 risks having the motion stricken and deemed untimely if the motion is set  
 16 on a date that turns out to be unavailable or is otherwise deficient. *Do*  
 17 *not wait until the last minute to file*.

18 **c. Juvenile Records.** If the parties intend to seek juvenile court records  
 19 related to this case, they shall take steps *immediately* to obtain them –  
 20 including filing any petition or application in the relevant court. The  
 21 failure to take immediate action will be considered a lack of diligence  
 22 and likely will result in the denial of a request to extend a deadline based  
 23 on the need for juvenile records. To the extent that the parties seek  
 24 additional time for discovery because of the asserted need for juvenile  
 25 records, they shall provide a table in the Joint Rule 26(f) Report  
 26 identifying each allegation in the complaint that requires discovery of  
 27 juvenile records, and *for each such allegation* they shall (a) identify the  
 28 relevant juvenile record(s), (b) describe the relevance of the juvenile

1 record(s) to the allegation (and to the related claim or defense), and  
2 (c) state and explain whether (and the extent to which) the parties can  
3 obtain discovery about the allegation by means other than a review of the  
4 juvenile record(s). Absent a sufficient showing of need, the parties  
5 should not expect additional time to complete discovery because of a  
6 purported need for juvenile records. An incomplete table, or conclusory  
7 assertions of need, shall be deemed insufficient. The parties act at their  
8 peril if they elect to delay taking discovery until they receive juvenile  
9 records when they reasonably could be expected to do otherwise.

10 **d. Protective Orders.** If the parties believe that the production of certain  
11 evidence in this case requires a protective order, they shall promptly take  
12 steps to agree on appropriate terms or, if necessary, seek relief from the  
13 magistrate judge. The parties should not expect the Court to find that  
14 they have been diligent or to allow additional time to complete discovery  
15 if they delay obtaining a protective order and then wait to seek or  
16 produce discovery until the protective order is in place.

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18 IT IS SO ORDERED.

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20 Dated: December 6, 2023



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21 Stanley Blumenfeld, Jr.  
22 United States District Court Judge  
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